

KAN Meeting Minutes

12/10/2014

Peter Kirk room, City Hall

7-9:15 pm

Neighborhood Reps Attending:

Central Houghton – Lisa McConnell (KAN Co-Chair), Brian Staples (Chair)

Everest – None

Evergreen Hill – Johanna Palmer

Finn Hill Neighborhood Alliance – Jon Pascal

Highlands – Karen Story (Chair) (KAN Secretary)

Juanita Neighborhoods - Doug Rough (Co-Chair), Karen Lightfeldt

Lakeview Neighborhood - – Chuck Pilcher (Co-Chair)

Market – Dawn Morse (Chair), Mark Nelson

Moss Bay – Bea Nahon (KAN Co-Chair)

Norkirk – Janet Pruitt (Chair), Karen Edgerton

North Rose Hill – Margaret Carnegie

South Rose Hill/Bridle Trails – Don Samdahl

Totem Lake – none

Park Board Attending:

Adam White (Chair)

Kevin Quille (Vice-Chair)

Ted Marx

Rosalie Wessels

Sue Contreras

Sue Keller

City Staff Attending:

Kari Page, Neighborhood Outreach Coordinator

Jennifer Schroder, Director, Parks and Community Services

Michael Cogle, Deputy Director, Parks and Community Services

Jason Filan, Operation Manager, Parks and Community Services

Cheryl Harmon, Administrative Assistant, Parks and Community Services

Linda Murphy, Recreation Manager

(Kari Page was at the entire KAN meeting, the others were with us solely for the joint meeting portion)

Elected officials present (for Joint Study Session portion of meeting):

Mayor Amy Walen

Councilmember Shelley Kloba

Co-Chair Lisa McConnell convened the meeting at 7 pm.

Joint Study Session with Park Board Regarding Aquatic & Recreation Center (ARC)

Park Board Chair Adam White asked everyone at the table to introduce themselves and stated that the meeting was being recorded.

Jenny Schroder provided background information about the ARC planning process. Her slides will be provided via email. The ARC Concept Plan is also available in the KAN packet.

We then discussed the following three topics:

Facility Components (refer to slides for a list of proposed components)

- We asked about the cost of building the pool alone, without the other rec center components. Jenny didn't know the exact amounts, but said the pool has the highest construction cost of any of the components.
- If we build the pool and rec center separately, each would require a smaller footprint. However, Jenny said they have to be together to be financially viable. Council has stated that they want the ARC to be self-supporting. A pool alone would require ongoing subsidy. Also, two separate buildings would require extra staff support. However, the actual costs of separate facilities are not available, and Ted suggested that these costs should be calculated.

Site Criteria (refer to slides for a list of proposed siting criteria)

- Doug suggested adding two items to the site criteria: traffic impacts, and what would be lost (such as open space, if the ARC were built at Juanita Beach Park).
- Mark Nelson suggested that Peter Kirk Park be considered, because he feels the space is underutilized. Jenny says that site has been looked at and ruled out.
- Someone asked why KAN was not involved sooner in the ARC planning process. Jenny apologized for not doing so, but said we would be more included "going forward."
- If anyone has site ideas they can send them to Jenny and cc the Park Board: parkboard@kirklandwa.gov.
- The city has approached the Totem Lake mall owners about using some of that property.
- The city originally hoped to use city property because the cost of purchasing the needed 7-8 acres could be quite high. However, they are now looking at possible sites to purchase.
- Chuck suggested that the city consider a property swap.
- Could the ARC be co-located with the new fire station? This is being considered.
- Could we use school district property? They do not have enough for their own needs.
- What are local school districts contributing? If their bonds had passed (they did not), LWSD would have contributed capital funds. Schools will pay for their use of the facility.
- Bea suggested that the site criteria be weighted, since some are necessary and others are not as critical. The weighting should be reflective of "must have" vs "want to have" vs "nice to have."
- Bea stated that the first place to discuss a possible site should be with that neighborhood's association. Early collaboration could avoid later snags in the process.
- Karen Edgerton suggested that the Cross Kirkland Corridor (CKC) "Active Zone" (light industrial zone along 120th Ave NE) be considered, due to its proximity to the CKC.
- Karen Lightfeldt asked why the city could ignore the existing Juanita Beach Park master plan and Jenny responded that it's allowable to revisit a master plan and potentially make changes to it.

Outreach

Current proposed outreach methods include direct mail to all Kirkland residents, local media, an online “virtual” open house, and presentations to neighborhoods and other groups.

- The ARC website and listserv link are at www.kirklandwa.gov/kirklandarc.
- Be sure to send information to KAN for distribution to the neighborhoods.
- 3D visuals are very important to help people visualize how a proposed site would be impacted.
- There is one Park Board member assigned to each neighborhood to attend neighborhood meetings. A list will be sent out to us under separate cover.

Adam, Lisa and Bea thanked everyone for their participation.

KAN will follow up on our discussion of the ARC at our February meeting.

At 8:00 PM, the joint meeting was concluded and the Park Board continued their meeting in Council Chambers, while KAN continued in the Peter Kirk Room.

Neighborhood Services Report, Kari Page, Neighborhood Outreach Coordinator

- Neighborhood Safety Program: Top two project “Priority and Scope” forms are due by Dec. 15. Note that these are not full proposals. The two projects together should not total more than \$50,000.
- **2015-16 grant applications and 2013-14 final reports are due January 31.**
- The Park Lane contract has been awarded. Construction will begin in January 2015 and will be substantially complete by May 2015.
- NE 85th St. sidewalk construction will begin after late January.
- The Cross Kirkland Corridor “might” be done by the end of December. However, this is a tough time of year to pour sidewalks.
- NE 124th St. track removal will probably be done by the city (rather than by the CKC contractor), and at night.
- The CKC contractor will pay daily fines to the city if they are late completing their contract.
- Kari will send monthly Capital Improvement Project (CIP) “hotsheets” to KAN.
- City Council approved a 30% neighborhood grant increase for the 2015-2016 biennium. See the KAN packet for exact dollar amounts.

Marijuana Regulations Code Amendments, Eric Shields, Director, Kirkland Department of Planning and Community Development

- See the KAN packet: “Summary of New Regulations for Marijuana Sales, Processing and Production (Codifies Existing Interim Regulations).”
- Eric explained where sales, processing, and production activities will be allowed.
- Eric is working on codifying the interim marijuana regulations to be adopted as permanent City of Kirkland code.
- Medical marijuana is currently not allowed in Kirkland.
- Odor control does not apply to private businesses such as “cannibuses” (which have been seen in Seattle).

Neighborhood Comprehensive Plan Updates, Eric Shields, Director, Kirkland Department of Planning and Community Development

- All neighborhood associations with existing plans should have been contacted by a planner to schedule the finalizing of the interim updates that were started last year. Neighborhoods with new plans, or where multiple plans are being combined (Juanita), may take longer to finalize.
- Eric also provided us with a listing of Citizen Amendment Requests (CARs) as well as a schedule of the upcoming Planning Commission meetings regarding the interim updates and the CARs.
- Johanna asked that everyone drive by the new Toyota dealership at 13210 Northeast 124th Street to see its façade lighting at night. Neighborhoods may want to consider adding façade lighting restrictions to their list of comp plan criteria.

Public Comment

- Juanita resident Elaine Darling spoke in opposition to siting the ARC at Juanita Beach Park. She listed concerns about traffic, tree loss, and stream impacts, and handed out a letter from Ken Davidson and a memo with her own notes.
- Finn Hill resident Keith Dunbar spoke regarding the ARC:
 - Private land is preferable; park land is too valuable and should be preserved
 - The ARC should be sized for Kirkland's needs, and not regional needs
 - The Issaquah Community Center is a good example of what Kirkland could build
 - Fees should be less for Kirkland residents
 - Lake Washington School District must chip in construction capital and operating costs
 - He noted that he would follow up in writing with his notes

KAN Business

- Approval of minutes. We agreed to the following process:
 - KAN reps will have three days to submit corrections to the minutes, after which they will be posted on the KAN website as "draft."
 - The minutes will be ratified at the following KAN meeting and re-posted on the KAN website as final minutes.
- Neighborhood Communications Workshop. Karen Story will take the lead in organizing a workshop for neighborhoods to share ideas and questions regarding neighborhood communication methods.

Liaison Reports

Planning Commission (Bea)

The commission discussed their public hearing process and planned for their retreat. Lisa will be attending this week's meeting regarding Parkplace and Bea will be attending the retreat next week.

Miscellaneous

- Lisa asked each neighborhood to share any issues they are currently dealing with.
 - Lakeview, Market, Highlands: Crime is an issue, especially car prowls. Police Dept. data indicate that the rate is no higher than usual for this time of year. We need to remind our neighborhoods to remove valuables and lock cars. Crime spikes during the holidays.

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- Evergreen Hill: The new Justice Center has a great conference room.
- Juanita: The city has not removed lingering graffiti (on private property) so the neighborhood is working with the city to organize a citizen graffiti squad.
- Finn Hill: Focusing on neighborhood comprehensive plan.
- Norkirk: Requests that a council member attend each neighborhood association meeting to provide valuable council perspective and to answer questions. Karen Edgerton will email council to request this.
- SRHBT/NRH: NE 85th construction is foremost in their minds.
- Moss Bay: Parkplace redevelopment and the Antique Mall sale are the big projects they're keeping an eye on.
- Neighborhood Centers
 - Lisa stated that CHNA (Houghton neighborhood) plans in 2015 to have joint meetings with Lakeview, Everest, and Moss Bay in order to get all neighborhoods "up to speed" on the issue of the Houghton-Everest Neighborhood Center before they meet with the City in 2016 to address this issue. She encouraged all neighborhoods to have joint meetings on any issues that cross neighborhood boundaries.
 - Chuck suggested that all neighborhoods with neighborhood centers come together as a group because they will all face the same issues.

January 14 Agenda

- Downtown Parking Study (Kurt Triplett and possibly David Godfrey)
 - Bea noted that the City Council will first have this at their January 6 meeting
 - Mark Nelson suggested that KAN members give Kurt their perspective on existing Kirkland parking, i.e., allow more time for discussion as compared to presentation.
- Right Size Parking
 - It was noted that this was moved from our December agenda to the January agenda because City Council had also moved the topic to their January 20 meeting.
 - **Reminder to come prepared to present your neighborhood's input about Right Size Parking**
- Capital Projects overview (Christian Knight and Rod Steitzer)

State of the City Address will be February 25. Location tbd. Save the date!

Meeting adjourned 9:14.