

Kirkland Alliance of Neighborhoods Meeting Minutes

More information at: <http://www.kirklandkan.org>

January 11, 2017 7:00 PM

Kirkland City Hall – Houghton Room

Neighborhood Reps Attending:

Central Houghton – Lisa McConnell
Everest – Anna Rising, Owen Paulus
Evergreen Hill – Johanna Palmer
Finn Hill Neighborhood Alliance – Bill Blanchard
Highlands – Debbie Ohman; Karen Story
Juanita Neighborhoods – Dough Rough
Lakeview – Lori Isch
Market – Mark Nelson
Moss Bay – Bea Nahon, Aimee Voelz
Norkirk – Janet Pruitt (KAN Chair)
North Rose Hill – Margaret Carnegie
South Rose Hill/Bridle Trails – Rich Thomas (also representing the Senior Council)

City Staff Attending:

Kari Page, Neighborhood Services Outreach Coordinator
Lynn Zwaagstra and Michael Cogle, Parks Department
Cherie Harris, Police Chief

Elected Officials Attending:

Dave Asher, Kirkland City Council
Jon Pascal, Kirkland City Council

Note: Action items or key items are highlighted in yellow.

Chair Janet Pruitt convened the meeting at 6:58 pm.

After introductions, the November meeting minutes were moved into the record.

Jon Pascal was recognized for his service to KAN and his appointment as a member of the Kirkland City Council.

Agenda Item was added – **Elect / Approve KAN Co-Chair.**

Parks Projects in the Neighborhoods-Parameters, Coordination & Process

Lynn Zwaagstra, Parks Director and Michael Cogle, Deputy Parks Director shared the draft 2017-2018 work plan, noting that all projects are fully funded. They also advised:

- Parks Department wants to partner and make it easy for Neighborhoods to collaborate on park and trail projects as a possible use for neighborhood grant money. Considerations for Parks are:
 - Safety, Liability and Risk Management

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- Sustainability and long-term success (e.g. identifying appropriate foliage – non invasive and sustainable).
- Funds may be available from the School / City partnership. Will include a public process.
- Kirkland Parks Foundation is a funding resource.
- In response to a question concerning whether the City of Kirkland would comment on the planned use of St. Edwards State Park, Mr. Cogle advised that it was not likely. He also advised when the City of Kirkland 2011 annexation boundary was decided, St. Edwards was excluded.
- Requests for new park facilities should be directed to the Parks Director and City Council.
- KAN representatives noted:
 - Appreciation for the addition of recycle bins in some parks
 - North Juanita is underserved by parks. (Lynn responded that this is being actively addressed, but takes time.)
- Kari Page reminded us that Neighborhood Matching Grant projects that involve parks must be coordinated with the Parks Department.
- Examples of projects where Parks and Neighborhoods can collaborate include:
 - Interpretive Signage
 - Providing gravel
 - Removal of landscaping debris
 - Improving pedestrian access (stairs, pathways)
 - Addition of historical signs
 - Picnic shelters
 - Matching grant support from Tully's Coffee
 - Use of Parks Dept. surplus material

Kirkland Police Department

Chief Harris advised that she and the command staff will be attending neighborhood and KAN meetings during 2017 to better connect with the community and to provide mentoring opportunities for patrol officers who will also attend meetings as staffing allows.

Online Incident Reporting service is now available. This technology allows police reports to be filed online for certain incidents. For more on this go to:

<http://www.kirklandwa.gov/depart/PD/online-resources/onlinereporting.htm>

Public Comments – None

Neighborhood Summit – January 23

Kirkland's Kari Page provided the following information:

- At Google Phase 2 (west) building D.
- Overview of room layout, including seating.
- Several neighborhood representatives provided details on planning for the Summit.
- Advised that each neighborhood should have a person designated to staff a neighborhood table.
- There is not any space for more attendees and there should not be any more promotion or invitation to the event. A waiting list has been developed, which will be tapped, should anyone on the confirmed list advise that they will not attend.

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- Neighborhood representatives may want to contact those who have confirmed attendance to see if they have any questions, and to introduce yourself.
- Parking is available at Lakeview School and the Google parking garage. The City will send an email to attendees concerning parking.
- Each neighborhood will sit together at one or more tables.
- Each seating table should ideally have a neighborhood leader who can share neighborhood history and issues.
- Each neighborhood can bring materials of their choice for their information table, preferably including an informational flier about your Neighborhood Association that can be handed out to interested neighbors. Several neighborhoods have one-page information fliers that they passed around as a sample.

Totem Lake Connector Bridge Design

Kari Page informed KAN that \$12.8 million is the current estimated cost of design and construction for a pedestrian bridge to connect the CKC across NE 124th St and Totem Lake Blvd. The City Council has allocated \$6 million for the project and hopes to find grants for the remainder. Mid-2018 is when the project is intended to be shovel-ready.

Ms. Page requested and received input on key issues for inclusion in the bridge design and public information process.

Consider / Approve KAN Co-Chair

Bill Blanchard was nominated for the position of interim KAN Co-Chair to replace Jon Pascal who was recently appointed to City Council. Bill was approved by unanimous vote and will serve through May.

Liaison Reports and Hot Topics

- **Karen Story** provided an update on the sign ordinance updates being undertaken by the City. Part 1 is to require that signs be content neutral. This phase is complete and the ordinance has been posted. The City has not yet begun enforcing the revised ordinance. Part 2 of the sign ordinance revision work is to generally review the code, as this has not been done in many years. A KAN committee has been meeting and intends to prepare a report with suggestions for a revised sign code. Finally, Ms. Story requested advocacy for implementation of a program in Kirkland like the Scottsdale, Arizona Volunteer Sign Removal Program.
- **Bea Nahon reported on the Economic Development Committee.** The Planning Department presented its [2017-2018 work plan](#) to the committee. Because of insufficient staff, some of the tasks, including sign code revisions, neighborhood plan frameworks (aka templates), and neighborhood plan updates are uncommitted. It was suggested that KAN members write letters to the city requesting that any items that are important to their neighborhood be included in the work plan. It is important to do this as soon as possible. (See page 13 of the above link.)
- ReachNow, a car sharing service provider, is seeking places to park its fleet of cars.

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- A resident inquired about whether the City would be willing to acknowledge residents for holiday light displays. The City deferred the request to KAN. KAN declined to consider the request.

Neighborhood Services Report – Kari Page

- Kari reminded KAN that **Neighborhood Safety Program Applications are due January 23.** Each project must be placed in one of three cost range categories. Ms. Page announced that she now has full-time responsibilities with the Public Works Department, and will no longer be the Neighborhood Outreach Coordinator. Recruiting is underway for a half time Neighborhood Outreach Coordinator to replace Ms. Page.

Neighborhood Updates

- On March 4 at the Juanita Community Club there will be a *Welcome to Juanita Event*, open to everyone starting at 1:00pm.
- The City Manager provided an update on affordable housing at the Moss Bay neighborhood meeting, and they said the presentation was excellent.
- Finn Hill is seeking to have less density.
- Planning for and potential rezoning of the Houghton / Everest Neighborhood Center continues.
- There are some concerns about vacant houses, foreign investments and use of Airbnb.
- Comment on housing development in Totem Lake area, especially concern about the expected substantial increase in residential units zoning allows on NE 116th St.
- Senior Council is encouraging its members to attend neighborhood meetings.
- The 20 Year Master Plan process for Northwest University is continuing in Central Houghton.

Meeting adjourned at 9:15 PM.

Next KAN meeting is 7:00 PM, February 8 at City Hall.

Upcoming Events/Deadlines:

- Neighborhood Summit “For the Love of Kirkland” - January 23, 2017
 - 8:00am – KAN breakfast with Peter Kageyama – City Council Chambers
KAN reps and neighborhood chairs invited
 - 5:30 – Summit Event. Come early to set up your neighborhood tables.
- Neighborhood Safety Program Applications – due January 23, 2017
- Neighborhood Matching Grant Due Dates:
 - Final Reports for 2015-2016 Grants – Due Jan. 31, 2017
 - 2017-2018 Grant Applications – Due Jan. 31, 2017
- City Council Retreat – Feb. 3, 2017

2017 Neighborhood Summit - Energize, Celebrate, Get Involved!

Purpose: To inspire neighborhood involvement and celebrate neighborhood accomplishments.

Motivate and inspire new energy and participation. Learn how to make Neighborhood Associations more exciting and relevant to the residents of Kirkland. Find out why people get involved and translate this to neighborhood associations and community building.

When: Monday, January 23, 2017 5:30 p.m. to 8:45 p.m.

Where: Google (Phase II)

Agenda:

5:30 Doors Open

5:30-6:00 Locate your house on the Citywide map(s)

Visit with neighbors at the neighborhood information tables

Watch a revolving slide show with music about neighborhood accomplishments

Catering by Deru; seating tables by neighborhood

6:00-6:15 Introduction: KAN speaker.

Kurt or the Mayor – short message about why the city council and staff care about what comes out of tonight's session – express City's appreciation for Neighborhood leaders and what they do for the City. Introduce Peter Kageyama.

6:15-8:45 [Peter Kageyama](#) presentation and activities

8:45 Dismiss