

**KAN Meeting Minutes**  
**8/13/2014**  
**Heritage Hall**  
**7-9 pm**

KAN Reps and Neighborhood Association (NA) Chairs Attending:

Central Houghton – Lisa McConnell  
Everest – Anna Rising  
Evergreen Hill - none  
Finn Hill Neighborhood Alliance - none  
Highlands – Karen Story  
Juanita Neighborhoods - Doug Rough and Karen Lightfeldt  
Lakeview Neighborhood - none  
Market – Michelle Sailor and Mark Nelson  
Moss Bay – Bea Nahon  
Norkirk – Janet Pruitt and Karen Edgerton  
North Rose Hill – Karen Tennyson and Margaret Carnegie  
South Rose Hill/Bridle Trails – Rodney Rutherford  
Totem Lake – none

City Staff Attending:

Kari Page  
Paul Stewart  
Eric Shields  
Jon Regala

**Marijuana Interim Regulations—Eric Shields, City of Kirkland Planning Director.** Eric introduced maps showing where marijuana activities (retail, processing, or production) could go under the state Initiative 502 restrictions (1,000 yards from schools, multi-family housing, schools, daycare, etc). Very few areas qualify in the city. The City of Kirkland adopted interim regulations with additional restrictions since they can choose to be more restrictive than mandated by I-502.

Interim regulations (click on the three Ordinance links to see the Council's actions to date):

<http://www.kirklandwa.gov/Residents/Community/I502.htm>

The interim regulations will expire September 18<sup>th</sup>. Council will most likely renew the interim regulations for six months so further study can be conducted. Interim regulations disallow marijuana retail near the Zip Market on Market Street due to its location on a school walk route. The interim regulations also allow marijuana retail in several light industrial locations in Totem Lake. Councilmember Toby Nixon (in the audience) noted that the 1000 foot rule excludes any storefront in a complex if any part of that complex is within the 1000 foot zone, even if that storefront is not in the zone. He used the Petco property as an example: one corner of the property is within the 1000 foot zone, but the storefronts are not. The city is in contact with the legislature to seek better definition in these restrictions.

Public comment: A member of the audience pointed out the importance of getting regulations right so businesses aren't opened too early and then grandfathered in.

A motion was made, seconded and passed unanimously, that KAN recommends extending the interim regulations of Ordinance 4447, for six months, prior to its expiration on September 18, 2014. This will allow KAN time for further study and understanding of the issue.

KAN leaders should send information to their associations for input and will be discussed again at a KAN meeting in the near future. Commenters also noted that when KAN discusses this, there should be presentation and discussion of all perspectives.

**Kirkland 2035 and Citizen Amendment Requests—Eric Shields, City of Kirkland Planning Director.** His department is currently looking at 20 Citizen Amendment Requests (CAR) out of 31 submitted. The Kirkland 2035 process continues and more information will be forthcoming.

**Amendments to Multi-Family Parking Requirements (“Right Size Parking”)—Jon Regala, City of Kirkland Senior Planner.** The city is considering reducing parking requirements for multi-family units. See <http://www.kirklandwa.gov/Page8852.aspx> for details. The planning department will make their recommendations to the Planning Commission on Aug. 28<sup>th</sup>. Currently 2.2 stalls per unit are required (1.7 for residents plus 0.5 for guests) with a lower requirement currently in place in the CBD (1 stall per bedroom with an overall minimum of 1.3 per unit, plus guest parking at 10%). The proposal is to reduce this to 1.2 to 1.8 stalls per unit (depending upon the number of bedrooms) plus an additional 10% for guests, and to reduce this even further if the units are within one-half mile of the Transit Center and if a transit subsidy is provided. Individuals should send comments by August 20 to [jregala@kirklandwa.gov](mailto:jregala@kirklandwa.gov). KAN will discuss this at our Sept. 10 meeting and will submit a request that the Planning Commission will keep the public comment period open to allow our comments to be included in the deliberations.

Preliminary discussion: Many KAN members commented that parking requirements should not be reduced because it only benefits developers, and causes overflow parking into neighborhoods.

**Survey Monkey Results—Bea Nahon.** The results of our recent KAN process survey were reviewed. We then agreed to adopt the following rules:

- **Who can sit at the table?** A limit of two people per Neighborhood Association (NA) may sit at the table. In addition to the KAN rep, a NA-appointed KAN Alternate or the NA Chair (or co-Chair if the NA has a split chair) may also sit at the table. No other persons from the NA may be at the table. No City Council members may be at the table except during a time when invited as part of a scheduled agenda item.
- **Who can participate in discussions?** One person per NA may participate in the discussions.
- **Who may vote?** One vote per NA is allowed, with preference to the KAN Rep.
- **Electronic voting or commenting in advance** – Allowed provided that the KAN rep has participated in prior discussion on the topic. This allows an active KAN participant to comment on or vote on an issue if they cannot attend the meeting.
- **Prior to voting** – Discussion with the NA or its board should take place prior to KAN making a recommendation or providing an advisory position on an issue. This discussion with the NA or its board could occur electronically. However, if there is a time sensitive issue such that it is not feasible to have that prior discussion, then KAN can make a decision to vote without prior discussion on a case by case basis.

In addition, we agreed that KAN does not have to present only unanimous recommendations or just the majority perspective. If not all neighborhoods are in agreement, we can make this clear in our recommendations and comments to the city.

**KAN Business**—We need to decide who will write up KAN recommendations and send them out.

**Food Drive—Kari Page.** The annual city-wide food drive is Sept 27<sup>th</sup> and 28<sup>th</sup>. All grocery stores have bought in except QFC and Safeway which are sending requests to corporate. Kari will be sending out requests for volunteers via the city listservs, and will include organizations other than just neighborhoods, such as Timebank.

**Budget—Bea and Anna.** Should KAN request funding in the 2015-16 city budget cycle? Funds could be used for things such as advertising, mailings, city website technology upgrades, or board training. We agreed to solicit KAN member input via an online survey, which Bea will compose.

**State of the City.** KAN has invited Mayor Amy Walen and City Manager Kurt Triplett for a presentation of the State of the City that will be open to all residents on September 29<sup>th</sup> at City Hall in the Council chambers. Bea will draft a set of bullet points for Kari to work with City staff to compose the actual message to send out via the listservs. It's important that each neighborhood distribute this information as well.

**Next KAN meeting:** Wednesday, Sept 10. In addition to the proposal regarding the changes to multi-family parking requirements, possible agenda items include KAN processes, electing officers, discussing concerns about the planning commission and informing neighborhoods about issues in a timely manner, and an update on a candidate forum (which Karen Tennyson will organize with Toby Nixon).