

Kirkland Alliance of Neighborhoods (KAN) Meeting Minutes

6/8/16

City Hall

7:00 pm

**Kirkland Alliance of Neighborhoods(KAN) meeting minutes
June 8th 2016, City Hall, 7PM**

Note: Action Items and deadlines are highlighted in yellow.

Neighborhood Reps Attending:

Norkirk – Janet Pruitt, (KAN co chair)

North Rose Hill - Margaret Carnegie

South Rose Hill/Bridle Trails – Jim McElwee

Moss Bay – Aimee Volenz, Dan Ryan

Everest – Brian Marshall

Market – Doug Sollit

Central Houghton – Lisa McConnell (acting Secretary)

Evergreen Hill – Johanna Palmer

City staff – Kari Page, Eric Shields, Christian Geitz, Dave Asher, Dorian Collins

Co-Chair Janet Pruitt convened the meeting at 7 pm.

After introductions, the May 11 meeting minutes were unanimously ratified. Thank you to Lisa McConnell for acting as secretary for tonight's meeting!

A sign up sheet was passed around for the rotating task of Secretary/taking meeting notes. Each neighborhood will be responsible for taking notes at one meeting during the year, until KAN gets a representative to fill the Secretary position permanently. Please see Janet if your neighborhood has not signed up yet. South Rose Hill/Bridle Trails (Jim McElwee) will act as secretary for the September KAN meeting. Thank you, Jim!

Eastside Civic Incubator – Aimee Volenz

<http://leadershipeastside.com/incubator.html>

Civic Incubator is a collaborative venue created by Leadership Eastside to tackle Eastside issues such as Basic Needs, Arts, Access, Education, Transportation, and Mental Health. At their April 12th summit this year they had 500 attendees form into Impact Teams to focus on and develop solutions to their specific challenge. Aimee Volenz is on the Housing team which is currently trying to articulate a particular Housing issue, gather data, partners and stakeholders, and propose solutions. She was also seeking input from KAN reps regarding Housing. Some comments:

- Property tax legislation to help keep long term property owners in their homes as property values skyrocket.
- Multifamily developments are usually opposed in single family zones
- Small lots and transitional zoning near neighborhood centers

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- Engage renters, a voice not often heard
- Update/create city Housing Strategy Plans on Eastside
- ARCH as stakeholder

Public Comment

Dave Asher was asked about the recent Pancake Breakfast fundraiser over Memorial Day weekend. Preliminary figures are \$3500+ raised for Attain Housing.

Sign Ordinance – Eric Shields, City Planning Department

http://www.kirklandwa.gov/Assets/City+Council/Council+Packets/022416+Spec+Mtg/9_ContentNeutralSignRegulations.pdf

The handout that Eric distributed is attached to the minutes.

City is revising their sign codes, with two major components to be looked at in two phases, each phase addressing different parts of the Kirkland sign code:

1. Content neutrality – writing City codes for signs not based on the content of the sign in order to comply with WCIA requirements. Of particular focus would be sandwich boards, real estate, and off-site directional signs.
2. Update and make revisions to the general sign code

Some of the questions from Reps:

Q2: When is the business name a sign?

Q3: How are signs inside business windows regulated?

Q4: What are the regs for bringing in off-site business signs, such as sandwich boards? Redmond has distance from business limitations as well as hours (brought in at close of business)

Let Eric know of comments to the draft document or of particular issues regarding signs in your neighborhood. eshields@kirklandwa.gov

Marijuana Zoning Amendments – Dorian Collins

<http://www.kirklandwa.gov/Residents/Community/I502.htm>

The City is considering reducing the buffer requirements from child care centers from 1,000 feet to 100 feet for retail sales of marijuana. See above link for the presentation pdf and its results. Summary is: the eligible number of parcels for possible retail sales went from 77 to 155, most of these in Totem Lake. Keep in mind the City of Kirkland ONLY has 4 licenses for retail sales allotted to the city as a whole.

Please send comments to Dorian (dcollins@kirklandwa.gov) before the Public Hearing, or you can make statements in person at the Public Hearing.

Public Hearing – June 23

City Council action – August 16

Seaplane – Christian Geitz

<http://www.kirklandwa.gov/Assets/Planning/Planning+PDFs/Public+Notices/Carrillon+Sea+Plane+Operation+SCUP+Notice+of+Application+-+SHR16-00803.pdf>

Carillon Point applicant is requesting a Shoreline Conditional Use Permit (SCUP) for sea plane/float plane operations at Carillon Point Marina. The service would include two planes docking along the guest pier of the Woodmark Hotel, offering 20-minute flights. The planes would operate from 9 a.m. to one hour before sunset, year-round. Note that planes would take off and land at least a 1000 feet offshore. After city planners complete their review process, there will be a public hearing. A hearing date has not yet been set, but will probably be in September, and will be in the evening.

Any residents or property owners who received notices from the city will be notified of the hearing, as well as anyone who sends written comments. Those who send written comments will also have the ability to appeal. The public notice signs, city notice board at City Hall, and City website will also be posted with the hearing date.

After the hearing, the City Hearing Examiner will make a decision to approve, modify, or deny the application. The decision will be based on whether the application complies with Kirkland's zoning code and other applicable codes. The Hearing Examiner Decision will then be forwarded to the State Department of Ecology for approval/disapproval.

If you have comments, send them **before June 20 at 5 pm**. Comments should be emailed to Christian Geitz at cgeitz@kirklandwa.gov

Liaison Reports and Hot Topics

Kari Page – Neighborhood Services and Hot Topics

Neighborhood Safety Program –

(http://www.kirklandwa.gov/depart/CMO/Neighborhood_Services/NSP.htm)

- presented at the May 17th City Council meeting
- all 2014 and 2015 projects are completed
- have gotten easement for Forbes Creek project and are ready to move ahead

Village @ Totem Lake Groundbreaking – **Monday June 20th 11AM, 120th and Totem**

Lake Blvd.

Hopelink Fall Food Drive –

- UW Bothell students have volunteered to help with volunteer recruitment and day of volunteer staffing.
- Date of food drive not set yet. Historically has been in September.
- Contact Kari if you'd like to volunteer

CKC Art Integration –

(<http://www.kirklandwa.gov/Assets/CMO/CMO+PDFs/RFP+for+2016+CKC+Artist+in+Residence.pdf>)

- Request for Proposals out for Ephemeral/Land Art on the CKC
- End of June for submittal
- Possible Fall 2016 installation

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CIP update – for full digest see:

<http://www.kirklandwa.gov/Assets/Public+Works/Public+Works+PDFs/CIP/8oth-DIGEST-pdf.pdf>

- 80th Street closure starting June 23rd. This is the first of 9 closures.
<http://www.kirklandwa.gov/depart/Public+Works/Construction+Projects/Capital+Improvements/80th+Street+Water+and+Sewer+mains.htm>
- Lake Washington Blvd will be closed completely August 1 – August 30th south of NE 38th Place in South Kirkland. The City will relocate their respective utilities to make room for a box culvert that will reduce flood risks and improve fish habitat in Cochran Springs Creek. Lake Washington Boulevard will close completely during the box culvert's installation.
<http://www.kirklandwa.gov/depart/Public+Works/Construction+Projects/Capital+Improvements/Cochran+Springs.htm>
- Street seal(aka slurry seal) in Finn Hill and Houghton likely starting soon due to warmer weather. For maps and information see
<http://www.kirklandwa.gov/depart/Public+Works/Construction+Projects/Capital+Improvements/Slurry+Seal.htm>
- Waverly Beach opens end of June
- 6th Street traffic signals in Fall
- City Hall parking lot construction begins August 3rd
- 3rd and Central sewer pipe upgrade this summer until end of fall
- ITS Phase II in Totem Lake at 25 intersections begins in July
<http://kirklandwa.gov/its>
- survey for NE 52nd Street sidewalk and bike improvements
- Pedestrian bridge at South Kirkland Park and Ride and the CKC is in final phase. Construction likely to begin sometime late 2016 to early 2017
<http://www.kirklandwa.gov/depart/Public+Works/Construction+Projects/Capital+Improvements/CKC+bridge.htm>
- CKC maps out soon

Brainstorming for next years topics/projects and succession planning will be done via email to reps and Neighborhood chairs over the summer.

Meeting adjourned at 9:05 pm.

Next meeting is September 14 at City Hall.

Have a sunny and safe summer.

Upcoming Agenda Items:

- ST3 Ballot Initiative
- Neighborhood succession planning
- Sign Ordinance Review

Potential Sign Code Amendments - to Make Content Neutral

1. Amendments to Definitions:

Eliminate existing sign definitions that are content based:

- **5.10.165 Construction:** A sign identifying parties involved in the construction of a project – size limited to 32 sq. ft. per face during construction;
- **5.10.327 Fuel price:** A sign indicting the price of fuel at a gas station – one sign allowed per abutting right of way, maximum size of 20 sq. ft. per sign face;
- **5.10.420 Instructional:** A sign indicating public information such as restrooms and exitways – maximum size of 2 sq. ft. per face;
- **5.10.425 Integral sign:** A sign on the façade of a building noting the date of and other information about construction –one sign up to six sq. ft. in size allowed per structure;
- **5.10.585 Off-site directional:** An off-site sign providing direction to a business or use – maximum size of 64 sq. ft. and 16 sq. ft. per use, must be approved by the Planning Director;
- **5.10.675 Political:** A sign advertising a candidate for public office or a ballot proposition – maximum size of six sq. ft. per sign face, not allowed in street medians, must be removed seven days after election;
- **5.10.690 Private Advertising:** A sign announcing an event or concern of personal interest to the user, such as “garage sale” or “lost dog” – no maximum number, may be 16 sq. ft. per sign face, may be no closer than 50 feet to another such sign, must be removed at end of use, event or condition;
- **5.10.700 Private Notice:** A sign announcing a restriction on a type of action, such as “no trespassing” – maximum size of 2 sq. ft. per face;
- **5.10.710 Private Traffic Direction:** Private property sign with information about vehicular movement – no maximum number, maximum size of 4 sq. ft. per sign face;
- **5.10.760 Real Estate off-site:** A real estate sign located off the property for sale or rent – size limited to six sq. ft. per face, may have one per block, allowed only while property is for sale or lease;
- **5.10.765 Real Estate on-site:** A sign advertising and located on a property for sale or rent- maximum size varies for different uses from 6 sq. ft. to 64 sq. ft. per face, allowed only while property is for sale or lease;
- **5.10.923 Temporary commercial:** A non-permanent sign displaying temporary messages – no maximum number or size, must be removed at end of use, event or condition, but no longer than 60 days;

2. Potential Amendments to Chapter 100 Sign Regulations:

100.15 Scope and Exclusions

This chapter applies to all signs erected or altered after the effective date of this code. This chapter does not apply to the following:..

9. Signs designating public information such as but not limited to public restrooms, exit-ways and hours of operation, provided such signs are no greater than two square feet per sign face; (Replaces “instructional” signs.)
10. Signs, not exceeding two square feet per sign face, announcing a restriction on an action on the subject property, such as but not limited to: “no trespassing” or “no dumping”. (Replaces “private notice” signs.)
11. Signs, not exceeding six square feet in area, incorporated into the façade of a building and denoting the date of and other information about construction of the building. (Replaces “integral” signs.)

The above new exclusions are partially based on content. If this is a problem, we could simply

exclude informational signs (or perhaps all signs) less than two sq. ft.

100.35 Number of Signs:

1. Sign Category A (*Signs for residential uses: eliminating references to sign message.*)
 - a. ~~Signs identifying a Each~~ detached dwelling unit: one;
 - b. ~~Signs identifying a Each~~ complex or subdivision: no limitation.
3. Sign Categories C, D, E and F...
 - c. Pedestal, monument or pole sign (~~including center identification signs~~): One per abutting right of way per development, provided that businesses selling fuel for motorized vehicles are allowed one additional sign. (Compensates for eliminating "fuel price" signs.)

100.40 Sign Area

1. Sign Category A
 - a. ~~Signs identifying a Each~~ detached dwelling unit: two square feet
3. Sign Categories C, D and E
 - c. Each multi-use complex containing seven or more uses or businesses is allowed an additional 64 square feet per sign face for pedestal, monument or pole sign or 64 square feet for one wall mounted sign per abutting right of way to be used for center identification signs. These signs may not have internally lighted sign fields and must be constructed with materials, colors, shapes or other architectural features which are the same as the buildings with which the signs are associated.
 - d. Businesses selling fuel for motorized vehicles are allowed an additional 20 square feet per sign face on the additional sign allowed by section 100.35.3.c. (Compensates for eliminating "fuel price" signs.)

100.115 ~~Temporary/Special Signs:~~ Delete entire section and replace with the following:

Temporary signs are those intended and designed to be displayed for a limited period of time. They must be made of cloth, paper, cardboard or similar lightweight material and must be installed to be easily removed. They may not be lighted.

100.115.10 Signs for Properties for Sale or Rent: (Replaces "real estate" signs.)

1. Maximum number: One per dwelling unit or property unit for sale or rent;
2. Maximum sign area:
 - a. Detached dwelling units: six square feet per sign face;
 - b. Other uses: 32 square feet per sign face;
3. Permitted location: On the property for sale or rent;
4. Duration: Must remove after the property is sold or rented.
5. Off-site signs: In addition to the provisions above, during any time when a property is open for public viewing, additional off site signs may be displayed subject to the following:
 - a. Maximum Number: One sign per block within ¼ mile of the property for sale or rent;
 - b. Maximum sign area: 6 square feet per sign face;
 - c. Permitted Location: Except for areas required to be kept clear of sight obstructions by section 115.135 of this code:
 - i. On private property, with the consent of the property owner, or
 - ii. In public rights of way, other than paved vehicular travel lanes, paved parking areas, sidewalks or pedestrian paths, driveway aprons and center medians.

100.115.20 Signs for Properties with Active Construction: (Replaces "construction" signs.)

1. Maximum number: One per right of way abutting the property;

2. Maximum sign area: 32 square feet per sign face; Should the maximum area be less in residential zones?
3. Permitted location: On the property actively under construction.

100.115.30 Signs Displayed Prior to, During and After Elections (Replaces “political” signs.)

1. Maximum number: No limit;
2. Maximum sign area: Six square feet per sign face;
3. Permitted location:
 - a. On private property with the consent of the property owner; and
 - b. In public rights of way, other than paved vehicular travel lanes, paved parking areas, sidewalks or pedestrian paths, driveway aprons and center medians;
4. Permitted duration: Between 30 days prior to and 7 days after an election.(or before voting begins and ends?)

This doesn’t address “political signs” not tied to elections. To do so, we may need to add a new category of temporary residential signs, for example:

100.115.35 Temporary Signs for Residential Uses

1. Maximum number: No limit;
2. Maximum sign area: Six square feet per sign face;
3. Permitted location: On private property in residential zones;
4. Permitted duration: No limit.

100.115.40 Temporary Signs for Nonresidential Uses (Replaces “temporary commercial” signs.)

1. Maximum number: No limit;
2. Maximum sign area: No maximum;
3. Permitted location: Property in a nonresidential zone on which the business displaying the signs is located. Must be attached to the face of a building, a wall or fence;

Recommend also considering whether portable signs, e.g. sandwich boards or staked signs, should be allowed. May be best to do that as part of more extensive sign code review.

4. Permitted duration: During the use, event or condition advertised on the sign, but not more than 60 days.

100.115.50 Signs Associated with Temporary Events (Replaces “private advertising” signs.)

1. Maximum number: No limit;
2. Maximum sign area: Six square feet per sign face;
3. Permitted location:
 - a. On the property with which the sign is associated; and
 - b. In public rights of way, other than paved vehicular travel lanes, paved parking areas, driveway aprons and center medians. Signs placed on sidewalks must be located outside of the path of pedestrian travel, leaving a travel width of at least five feet;
4. Permitted duration: Between two days prior to and four hours after the event.

Off-site Directional Signs *Existing regulations now allow one sign with a maximum area of 16 sq. ft. per use and 64 sq. ft. per sign face with Planning Director approval. To be content neutral, this type of sign (based on the message of providing directions) should be eliminated. Also, these signs are not strictly temporary. See discussion under the next section of this memo discussing policy options.*