

Minutes, Kirkland Alliance of Neighborhoods
November 1, 2017 Kirkland Justice Center

Note: Action items are highlighted in yellow.

Neighborhoods Attending:

Central Houghton	Lisa McConnell
Everest	
Evergreen Hill	Johanna Palmer
Finn Hill	Bill Blanchard (KAN co-chair)
Highlands	Karen Story, Debbie Ohman
Juanita Neighborhoods	Leo Gilbert, Doug Rough
Lakeview	
Market	
Moss Bay	
Norkirk	Janet Pruitt (KAN Co-Chair)
North Rose Hill	Margaret Carnegie
South Rose Hill/Bridle Trails	Chris Kagen

City Staff/Elected Officials Attending:

- Kathy Cummings, Communications Program Manager
 - On behalf of David Wolbrecht, new Neighborhood Services Outreach Coordinator
- Kari Page, Senior Neighborhood Outreach Coordinator
- Dave Asher, Councilmember

Guests:

- Kevin Coomer (North Rose Hill), Housing Strategy Advisory Committee

7:00 pm Introduction

- Co-Chair Bill Blanchard called the meeting to order at 7:00pm.
- Oct 11, 2017 minutes accepted.
- Kathy Cummings, City Communications Program Manager
 - The Neighborhood Services Outreach Coordinator position is now part of the Communications department
 - David Wolbrecht, new Neighborhood Services Outreach Coordinator, is sick and couldn't attend tonight. He moved from Duvall and now lives in the apartments at the South Kirkland Park & Ride.

7:10pm Public comments

- None

7:10pm Neighborhood Safety Program

- Kari Page, in her role as still supporting the Neighborhood Safety Program

- Several neighborhoods still need to identify a representative for the Program: **Market, North Rose Hill, and Totem Lake**
 - These neighborhoods: **Please provide a representative's name to Kari Page.**
- Timeline:
 - Project ideas due: 12/1/17
 - Project conferences:
 - 2/6/18, 9am-11am
 - 2/8/18, 3pm-7pm
 - Applications available: After project conference
 - Applications due: 2/15/18
 - Staff review, technical scores: 2/[16-21]/18
 - Panel review (tentative dates – Kari will send a doodle poll to nail down all of these dates and times with the Panel soon):
 - Receive applications (tech scores and materials): 2/22/18
 - Panel meeting #1: 2/28/18, 5-7pm to review applications
 - Panel tour: 3/1/18, 12p-2pm with staff/engineer team
 - Panel meeting #2: 3/7/18, 5pm-7pm with staff/engineer team
 - Panel scores due: 3/13/18, 5pm
 - Panel meeting #3: tbd, 5pm-7pm, final recommendation to City Council
 - KAN vote: move this meeting to be not on the same night as a KAN meeting, as has been done in the past
 - City Council decision: 4/17/18
 - Projects announced: 4/17/18
- Status of 2014-2017 projects
 - Updated spreadsheet of project statuses
 - 2014: 6 of 8 projects complete; 2 complete and not yet operational
 - 2015: 11 of 12 projects complete; 12th project deferred to 2018
 - 2016: 11 of 14 projects complete; 2 pending PSE work, 1 expected by end of 2017
 - 2017: 3 of 7 complete; 3 expected in Spring 2018, 1 out to bid now
- Question of how to handle projects that were not funded
 - Remind Neighborhood Associations that projects that didn't get funded can be resubmitted
 - Note: for projects that did not score well (or, at least, not well enough to make the cut), may want to revisit the project to see if there are changes to make that would give it a better chance
- Doug Rough: Pointed out that Juanita is one of the largest of the neighborhoods and he feels that their projects have not gotten enough attention
 - Kari: Juanita had a project in 2017 – but if anyone feels that they're not seeing success in getting projects approved, contact her

7:30pm Housing Strategy Advisory Committee

- Kevin Coomer, Housing Strategy Advisory Committee
- Handout: Workshop and next steps for the Committee

- Who is on the Committee?
 - Representatives from all of the neighborhoods
 - Would like to have more diversity and inclusion
- Workshop coming
 - 12/2/17, 9:00am to noon
 - Exact location TBD (planned for Google campus)
 - Three topics:
 - Neighborhood character (Rodney and Kevin)
 - Housing supply and variety (Brenda and Janet)
 - Housing for all (affordable and special-needs housing) (Troy and Bill)
 - Breakout sessions to address these topic areas
- Janet: Focus where possible on what you do want your neighborhood to look like, rather than what you don't want to have in your neighborhood
- Saturday morning Workshop: what if people can't make it? Kathy will be working on an online participation method, where people can submit if they can't attend.
- Lisa: how about making materials available (and advertising the event) in other languages? How do we reach residents in multi-family, rental housing? Kathy: no budget/resources for alternate languages right now. But we are connected to the Inclusion Network and can perhaps leverage that. Kari: this would be a good activity for Title IV compliance. Dave Asher: try John McGill, who may have some contacts for reaching landlords/renters.
- "Neighborhood character" discussion: again, focus on what you do want, not what you don't want. We can't push all new multi-family development to Totem Lake. There are many creative solutions available, from multiplexes to accessory dwelling units. It's good to have a city-wide initiative that can help inform the Neighborhood Association planning processes.
- Next steps:
 - Topic area pairs will determine 2-3 questions for their topic, to be discussed during the breakout sessions
 - The Workshop planning group will meet as a whole once more prior to the next HSAG meeting on 11/15
 - Dawn will find funding for refreshments
 - Dawn will check with AWC or other organization about using instant polling devices

8:00pm Sign Code Update

- Karen Story, Highlands
- One year ago, the Planning Department began looking at sign codes
- Recent Supreme Court ruling prohibits regulation of sign content.
- Phase 1: Making the code content-neutral (done)
 - Phase 2: Revisiting the entire sign code (not yet done)
- KAN perspective:
 - Committee of reps from each NA met to discuss how neighborhoods feel about signage

- April 2017: committee sent recommendations/requests to the Planning Department
- July 2017: Letter went out from Planning dept to the full business community, announcing impending changes and resumption of enforcement (had not been enforcing existing codes for some time)
 - There was surprisingly little feedback
 - Enforcement is limited for now, and mostly complaint-based
 - If you want to submit a complaint, it's useful to have pictures as well. Email complaints to Penelope Skovold PSkovold@kirklandwa.gov.
 - As a citizen, Karen likes to contact a sign owner directly and advise them of the code requirements – make a human connection
- What can cities regulate? Almost everything except for content
 - Humans waving signs are not subject to regulation
- Karen reviewed the details of the sign code
 - Not allowed signage includes: Most A-boards (real estate open house OK), real estate arrows, flag/balloon/wind activated
 - See the City codes: <http://www.codepublishing.com/WA/Kirkland/html/KirklandZ100/KirklandZ100.html>
- Public hearing is scheduled for Dec. 14; time/location TBD (Karen will send out)

8:15pm City Updates

- Kathy Cummings, Communications Program Manager (subbing for absent David Wolbrecht)
- Short-term rentals ordinance
 - Passed Oct. 17 by City Council, went into effect Oct. 23
 - City website posting coming soon
 - **KAN: Help spread the news, pass the information on to your residents**
 - Summary:
 - To have an AirBnB or other short-term rental, you need State and City business licenses, liability insurance, and pay lodging, sales, and business taxes
 - Someone has to be within 15 miles (the owner or an agent of the owner)
 - Submit a Short-Term Rental Affidavit to the City
 - Owner or agent must occupy the property for at least 245 days/year; must be their principal residence
 - Other regulations available in the coming announcement
 - These regulations currently apply only to single-family residences; Council would like to include multi-family, but it's more complicated because multi-family complexes are subject to their own HOA contracts, agreements, etc.
- Animal Services
 - City assumes responsibility for domestic animal services (the State does wildlife management) on January 1, 2018
 - Stakeholder meeting Monday, 11/6, 6-8pm, at Kirkland Justice Center

- Not publicly announced, but KAN reps are welcome
 - Animal-related businesses: vets, dog walkers, pet stores ... 35-40 businesses
 - Volunteer groups working with domestic animals and animal welfare
 - Planning for public rollout after 1/1/18: contacting groups, etc.
 - What will enforcement look like?
 - Previously, we shared one animal-control officer with nine cities
 - Now, for the same money, we'll have one officer just for Kirkland: Jennifer Matson
 - Note that we have no jurisdiction in county or state parks
- Naming of the Marina Park Pavilion
 - Parks Dept received request to name it after the first Kirkland City Manager, Allen Locke (arrived in Kirkland 1965), drove a lot of Kirkland's acquisition of park land
 - One-question online survey for public input: <https://www.research.net/r/MarinaParkPavilionNameChange>
- Doreen Marchione retirement
 - No retirement party, at her request
 - Kirkland Hall of Fame induction instead! Baseball theme
 - 12/12/17, 6pm-8pm at Kirkland Performance Center
- LIDAR (Light Detection and Ranging) geo-hazard maps
 - New, more detailed maps will be available shortly
 - Public input session planned in December
- Election
 - Tom Neir is running for Jon Pascal's seat and is unopposed; he will be seated immediately upon certification of the election results
 - Jon Pascal is running for Doreen's seat, against Uzma Butte; the winner will be seated in January. Therefore, Jon will be off the Council in the month of December, regardless of election results.
- Capital Improvement Projects update
 - Kari handed out a "ProjectDigest" quarterly flyer
 - <http://www.kirklandwa.gov/Assets/Public+Works/Public+Works+PDFs/CIP/DIGEST-fall-2017.pdf>
- Eastside Rail Corridor update
 - State budget has listing for work from Willows Road to the Redmond Connector, which will strengthen the connection at the north end of the Cross-Kirkland Corridor
 - Plans through 2023 will connect south to Gene Coulon Park in Renton, by segments over the years

8:40pm Liaison Reports, Hot Topics, Roundtable

- Planning and Economic Development Committee
 - Nothing to report (Bea absent)
- Transportation Commission
 - Took a "field trip" walk around the Totem Lake area

- 6th St/108th St recommendation review; going to Council in December
- Preparing for a Kirkland transit study
- Neighborhood topics
 - Norkirk: did Neighborhood Safety Program voting at last meeting. Considering advising constituents to attend the Housing Strategy meeting if they only have time for one meeting in December.
 - Houghton: Lakeview is booting up their Neighborhood Association; some KAN members mentoring them. Karen has added the organizer to the KAN distribution list.
 - Evergreen Hill: the October meeting was with the City Council and was well attended.
 - North Rose Hill: 124th Ave. Cleanup project each year; considering a nice give-away for kids who participate. “Movie in the Park” night went well this summer (despite the wildfire haze); considering other fun summer ideas.
 - South Rose Hill/Bridle Trails: Board is considering designating a “Land Use monitor” person who can keep an eye on development notifications, etc. Today, no one person watches all of that; a few people get emails and such, but it would be good to have more rigorous monitoring. (Kari reminded us of the online interactive map, with layers for development and permitting.)
 - Finn Hill: Working hard on the Neighborhood Plan. Trying to downzone many areas, eliminating up to 50 lots. Some residents concerned for large cabanas being built. Remodeling of Fire Station #25 (on Juanita Drive); relying on #24 for now.

8:57pm Closing

- Adjourned at 8:57pm
- Next meeting: January 10, 2018, back at City Hall. **NO DECEMBER MEETING.**

Upcoming agenda items, events, deadlines

- Agenda items
 - Housing Strategy Plan & affordability, and zoning as it relates to them
 - LWSD & growth in our area
 - Metro long-term transit plan
 - Parking survey #2 – solutions
 - Sensitive Areas Regulations update
 - Transportation infrastructure with development
 - Neighborhood Safety Program (NSP) evaluation and feedback
 - Neighborhood Plan updates
 - Emergency preparedness & Neighborhood Associations as efficient resources
- Events
 - Housing Strategy Advisory Committee workshop
December 2, 2017; place to be confirmed
 - Neighborhood Safety Projects requests due 12/1/17